

Deposits:

Booking Deposit (non refundable) : **50 % of the hiring fee.**

Hiring fee: £ _____

Damage deposit: £ 100 due 4 weeks prior to the event. (Paragraph 3 of Booking Terms)

If camping, the Damage deposit will be £ 500

**If paying deposits by internet banking (BACS),
please provide your account details below for reimbursement:**

Sort Code: _____ **Account Number:** _____

Account Name: _____

NB Final balance is required to be paid **4 weeks** prior to the event.

An additional £ 295 + £20 per hour after agreed hire period ground rent fee applies for a marquee/teepee in addition to Hall hire.

Payment details:

Sort code: **40-52-40** Account number: **00030186**

Account name: Duncton Hall & Recreation Ground

Please use the Hirer surname as reference.

NB Bookings are not confirmed until the deposit is received.

I agree to my surname (only) / organisation name appearing online on our website bookings calendar:

(please tick to agree)

I, the undersigned, have read and agree to be bound by the Booking Terms (see DVH Booking Terms pdf).

*** Failure to comply with any part of the agreement
will result in the hiring/damage deposit being forfeited.**

Name: _____ Signature: _____

Date: _____

Please send the signed form either by email to: enquiry@dunctonvillagehall.org

Or, by post to: c/o 'Dukes Oak', Mare Hill Common, Pulborough, West Sussex, RH20 2DX